Daily Media Monitor for the Bureau of Population, Refugees, and Migration (PRM)



Project Title	Daily Media Monitor for the Bureau of Population, Refugees, and Migration (PRM)
Project Summary	Monitor, produce summaries of, and analyze media coverage of refugee and humanitarian issues worldwide so we can keep senior Bureau and Department leadership up to date on the information they need to make policy and funding decisions.
Country	United States

Project Description

Every working day by 8:30 a.m. Eastern Standard Time, submit a summary of the previous 24 hours of media coverage (press clips) related to the Bureau's areas of responsibility.

Produce a weekly look ahead listing of public events, seminars, or other similar activities of interest for the Bureau.

Research and write a quarterly report that analyzes trends in media coverage related to the Bureau's work.

Additional projects may be available, time permitting, including more in-depth media research on issues of concern.

Required Skills or Interests

Skill(s)
Data analysis
Editing and proofreading
Research
Writing

Additional Information

We are open to considering candidates who are located in different time zones (i.e., at a foreign university on a study abroad program).

For more information about PRM's work, visit https://www.state.gov/bureaus-offices/under-secretary-for-civilian-security-democracy-and-human-rights/bureau-of-population-refugees-and-migration/

Language Requirements

None